

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

Legal Ad Date: April 10, 1997

Bid No. IFB-97-179-OHMK

SEALED BIDS
FOR
FURNISHING AND DELIVERING
SPORT UTILITY VEHICLE
FOR DEPT. OF LAND AND NATURAL RESOURCES, STATE PARKS - OAHU
AND
FULL SIZE SPORTWAGONS
FOR DEPT. OF LAND AND NATURAL RESOURCES, DOCARE
ON OAHU, HAWAII, MAUI AND KAUAI

will be received up to and opened at 2:00 p.m.

on

April 28, 1997

in the State Procurement Office, Kalanimoku Building, 1151 Punchbowl
Street, Room 416, Honolulu, Hawaii 96813.

Questions relating to this bid solicitation may be directed to
Ms. Fran Villarmia at (808) 586-0563; facsimile (808) 586-0570.

ROBERT J. GOVERNS, CPPB
Procurement Officer

A SPORT UTILITY VEHICLE
FOR DLNR, STATE PARKS
AND
FULL SIZE SPORTWAGONS
FOR DLNR, DOCARE
ON OAHU, HAWAII, MAUI AND KAUAI
IFB-97-179-OHMK

Procurement Officer
State Procurement Office
State of Hawaii
Honolulu, Hawaii 96813

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, and in the General Terms and Conditions dated September 1, 1995 by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Date: _____

Respectfully submitted,

Telephone No.: _____

Fax No.: _____

Exact Legal Name of Offeror

Payment address, if other than
street address at right:

Authorized Signature (Original)

Title

Hawaii General Excise Tax Lic.
I.D. No.: _____

Street Address

Social Sec. or Federal I.D. No.: _____

City, State, Zip Code

If offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

Offeror is: ___ Individual ___ Partnership ___ Corporation ___ Joint Venture

State of incorporation: Hawaii _____ *Other _____

*If "other", is corporate seal available in Hawaii? ___ Yes ___ No

The following bid is hereby submitted:

Item

No. Description

1. One (1) Compact Sport Utility Vehicle, 4-Door, 4-Wheel Drive, for DLNR, State Parks on Oahu, as specified:

Make & Model No. _____

Year of Manufacture _____

a. transmission type: M, A, or L _____

b. number of speeds: _____

c. engine size: number of liters & cylinders _____

Total Bid Price: \$ _____

2. Three (3) Sport Wagons, Full Size, 4-Door, 4-Wheel Drive, for DLNR, DOCARE on Oahu, as specified:

Make & Model No. _____

Year of Manufacture _____

a. transmission type: M, A, or L _____

b. number of speeds: _____

c. engine size: number of liters & cylinders _____

Unit Bid Price: \$ _____
x 3

Total Bid Price: \$ _____

Less Trade-in: 1986 Chev. Blazer, State 7611 \$ _____

- not running

1986 Dodge Sedan, State 5623 \$ _____

1986 Ford Escort, State 4300 \$ _____

Plus Applicable Taxes: \$ _____

Net Total Bid Price: \$ _____

Bidder: _____

State License No. _____

3. Three (3) Sport Wagons, Full Size, 4-Door, 4-Wheel Drive, for DLNR, DOCARE on Hawaii, as specified:

Make & Model No. _____

Year of Manufacture _____

a. transmission type: M, A, or L _____

b. number of speeds: _____

c. engine size: number of liters & cylinders _____

Unit Bid Price: \$ _____
x 3

Total Bid Price: \$ _____

Less Trade-in: 1986 Chev. S-10 Blazer, St. 5861 \$ _____

Less Trade-in: 1988 Ford Ranger, 4-WD, St. 5085 \$ _____

Less Trade-in: 1988 Ford Ranger, 4-WD, St. 5086 \$ _____

Plus Applicable Taxes: \$ _____

Net Total Bid Price: \$ _____

4. One (1) Sport Wagon, Full Size, 2-Door, 4-Wheel Drive, for DLNR, DOCARE on Maui, as specified:

Make & Model No. _____

Year of Manufacture _____

a. transmission type: M, A, or L _____

b. number of speeds: _____

c. engine size: number of liters & cylinders _____

Total Bid Price: \$ _____

Less Trade-in: 1985 Ford Stn. Wagon, State 4363 \$ _____

Plus Applicable Taxes: \$ _____

Net Total Bid Price: \$ _____

Bidder: _____

State License No. _____

5. One (1) Sport Wagon, Full Size, 2-Door, 4-Wheel Drive, for DLNR, DOCARE on Kauai, as specified:

Make & Model No. _____

Year of Manufacture _____

a. transmission type: M, A, or L _____

b. number of speeds: _____

c. engine size: number of liters & cylinders _____

Total Bid Price: \$ _____

Plus Applicable Taxes: \$ _____

Net Total Bid Price: \$ _____

Service & Repair Facility on Oahu:

Name _____

Address _____

Telephone No. _____

Contact _____

Service & Repair Facility on Hawaii:

Name _____

Address _____

Telephone No. _____

Contact _____

Service & Repair Facility on Maui:

Name _____

Address _____

Telephone No. _____

Contact _____

Bidder: _____

State License No. _____

Service & Repair Facility on Kauai:

Name _____
Address _____

Telephone No. _____
Contact _____

All vehicles shall be delivered within 150 calendar days from date of Notice to Proceed in accordance with the following schedule:

<u>Item No.</u>	<u>Delivery Address</u>	<u>Invoicing Address</u>
1	DLNR State Parks Division Fort Ruger Baseyard Diamond Head and Makapuu Road Honolulu, HI Attn: Francis Nakano Phone: 587-0284	DLNR State Parks Division 1151 Punchbowl St., Rm. 310 Honolulu, HI 96813 Attn: Karen A. Motosue Phone: 587-0284
2	DLNR, DOCARE - Oahu 1151 Punchbowl St., #311 Honolulu, HI 96813 Contact: William Palmerton Phone: 587-0077	DLNR, DOCARE - Oahu 1151 Punchbowl St., #311 Honolulu, HI 96813 Attn: William Palmerton Phone: 587-0077
3	DLNR, DOCARE - Hawaii 75 Aupuni St. Hilo, HI 96720 Contact: Lawrence Terlep Phone: (808)974-6208	DLNR, DOCARE - Hawaii P.O. Box 936 Hilo, HI 96720 Contact: Lawrence Terlep Phone: (808)974-6208
4	DLNR, DOCARE - Maui 54 S. High Street Wailuku, HI 96793 Attn: Keith Keau Phone: (808)984-8110	DLNR, DOCARE - Maui 54 S. High Street Wailuku, HI 96793 Attn: Keith Keau Phone: (808)984-8110
5	DLNR, DOCARE - Kauai 3060 Eiwa Street, #306 Lihue, HI 96766 Attn: Manuel Andrade Phone: (808)274-3521	DLNR, DOCARE - Kauai 3060 Eiwa Street, #306 Lihue, HI 96766 Attn: Manuel Andrade Phone: (808)274-3521

GENERAL SPECIFICATIONS

In addition to Detailed Specifications listed, the following requirements shall form a part of these specifications:

- a. Vehicle offered shall include any other standard features not listed but detailed in manufacturer's brochures and deemed necessary for the proper and safe operation of vehicle.
- b. Manufacturer's standard warranty of 36 months or 36,000 miles, whichever occurs first, and warranty documents.
- c. Contractor shall provide a copy of the owner-operator manual and service/repair manual.
- d. Vehicle shall include and comply with all Federal Motor Vehicle Safety Standards. Vehicle shall also comply with the Code of Federal Regulations, Title 40, Part 85: Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines, Environmental Protection Agency.
- e. Vehicle shall be completely serviced and in full operational condition upon delivery.

SPECIFICATIONS

Item No. 1

COMPACT SPORT UTILITY, 4-DOOR, 4-WHEEL DRIVE 5-PASSENGER

- | | | |
|-----|--------------|--|
| 1. | Model | Chevrolet S-10 Blazer, Ford Explorer, GMC Jimmy, Isuzu Rodeo, Jeep Cherokee, Nissan Pathfinder, Toyota 4-Runner or Equal |
| 2. | Wheelbase | 101 Inches minimum
112 Inches maximum |
| 3. | Engine | 6 Cylinder Gasoline Powered
3.0 Liter Minimum
150 Horsepower minimum |
| 4. | Transmission | 4-speed automatic
2-speed transfer case
Part-time 4-wheel drive |
| 5. | Steering | Power or power assisted |
| 6. | Brakes | Power or power assisted
Front disc minimum
Rear anti-lock |
| 7. | Wheels | 15 inch minimum Radial
Full size spare tire
Jack and wheel wrench |
| 8. | Interior | 5 Passenger seating capacity
Air Conditioning - CFC free
AM/FM Radio
Dual/Front Air Bags (SRS)
Front and Rear Floor Mats
Standard Vinyl or Cloth Upholstery |
| 9. | Exterior | White, Manufacturer's Standard Color
Dual outside mirrors
Factory tinted glass all windows |
| 10. | Other | Operator's Manual
36 month/36,000 miles warranty
Shop repair manual (1 Set) |

Item No. 2

SPORT WAGON, 4-WHEEL DRIVE, 4-DOOR, FULL SIZE

- | | | |
|-----|----------------|--|
| 1. | Model | Chevrolet, Dodge, Ford or equal |
| 2. | Type | 4-wheel drive |
| 3. | GVW Rating | 8600 lbs minimum capacity |
| 4. | Wheelbase | 141 inches minimum |
| 5. | Engine | 8 cylinder, 454 cu minimum
Gasoline powered, 300 hp
Factory heavy duty cooling system
Coolant recovery system |
| 6. | Transmission | Minimum 4-speed automatic overdrive
Heavy duty clutch
Factory transmission cooling system |
| 7. | Transfer Case | 2-speed minimum, part time 4-wheel drive |
| 8. | Electrical | 12 volt with alternator capable of charging battery
at low speed, 85/110 amp alternator and 1200 amp
hours rated. |
| 9. | Steering | Power or power assisted
Front stabilizer bar |
| 10. | Brakes | Power or power assisted |
| 11. | Tires + Wheels | Largest size truck tires available P245/75R-16
/Blackwall all terrain
Mounted on compatible wheels
Full size spare mounted on vehicle
Jack and wheel wrench, hydraulic |
| 12. | Axle, Front | To include automatic locking hubs
To include locking or limited slip differential
4.10:1 ratio heavy duty |
| 13. | Suspension | Factory heavy duty suspension, Shocks and springs
must meet manufacturers and federal GAWR
requirements for GVW submitted. |
| 14. | Body Interior | Reclining high back bucket seats
Fold down flat rear seats
Upholstery of manufacturer's standard vinyl or
cloth material
Front and rear rubber floor mats |

14. Body Interior (continued)
- Factory gauge package with tach
 - Factory installed AM/FM Stereo ETR w/S+S cassette
 - Factory deep tinted solar ray glass
 - Factory installed CFC free air conditioning system
 - Factory installed power locks and windows
 - Factory installed digital clock
 - Cigarette lighter for spotlight use
 - Between seats floor console
 - Drivers side air bag
 - Down reading lights
 - No glare rear view mirror
 - Fire extinguisher mounted in vehicle
15. Exterior
- 4-door
 - Under hood lamp and inside hood release
 - Rear cargo bed area lamp
 - Dual headlights halogen type
 - Factory rustproofing
 - Factory installed skid plates
 - Dual exterior rear view mirror, 5" X 7" minimum low mounted on swingout brackets
 - Trailer towing lights.
16. Bumpers
- Heavy duty towing package with safety chain hook na minimum 8000 lbs towing capacity. Heavy duty front with brush guard and two hooks. Heavy duty rear step type, with rubber strip.
17. Color
- Buff or white high gloss enamel
18. Others
- Operators manual
 - Locking gas caps

Item No. 3

SPORT WAGON, FULL SIZE, (2-DOOR), 4-WHEEL DRIVE

- | | | |
|-----|-----------------|---|
| 1. | Model | 1997 Ford Expedition, Chevy Tahoe Jeep Cherokee or equal |
| 2. | Type | 4-wheel drive |
| 3. | G.V.W. Rating | <u>6200 lbs minimum capacity</u> |
| 4. | Wheelbase | <u>111 inches minimum</u> |
| 5. | Engine | <u>8 cylinders, 5.4 liter minimum</u>
Gasoline powered
Factory heavy duty cooling system |
| 6. | Transmission | Automatic <u>4-speed overdrive</u> minimum
Heavy duty transmission cooling system |
| 7. | Transfer Case | 2-speed minimum, part time 4-wheel drive |
| 8. | Body (Interior) | Front bucket seats with center console
Full width rear folding bench seats
Manufactured standard upholstery of vinyl or cloth material
Floor mats rubber type front & rear
Factory gauge package with tachometer
AM/FM radio with digital cock
Deep tinted windows all around
Power windows and door locks
Tilt Steering
Rear window wiper/washer with defroster
Auxiliary 12 volt power outlets
Factory CFC free air conditioning |
| | (Exterior) | 2 Door model
Lift glass drop rear tailgate
Factory skid plates (differential, transfer case, fuel tank)
Dual exterior rear side view mirrors, low mounted, swing away type
Front two hooks, frame mounted
Factory rustproofing |
| 10. | Bumpers | Heavy duty rear
Front chrome, heavy duty w/brush guard |
| 11. | Electrical | 12 volt with alternator capable of charging battery at low engine speeds
100 amps minimum
650 amp battery, minimum |
| 12. | Steering | Powered or power assisted
Front stabilizer |

- | | | | | | | |
|-------|---|---|-------|-------------------|------|---|
| 13. | Brakes | Powered or powered assisted front disc
Powered or power assisted rear drum with anti-lock system | | | | |
| 14. | Tires/Wheels | P255/75R X 16 or larger
Steel belted radial tire with black sidewalls
On/Off road tire tread design
Cast aluminum wheels
7 X 16 minimum size rim
Full size spare tire mounted on carrier on vehicle
Hydraulic jack or equivalent and wheel wrench | | | | |
| 15. | Axles | <table border="0"> <tr> <td style="vertical-align: top;">Front</td> <td>Automatic locking</td> </tr> <tr> <td style="vertical-align: top;">Rear</td> <td>Locking or limited slip differential
3.40 gear ratio minimum</td> </tr> </table> | Front | Automatic locking | Rear | Locking or limited slip differential
3.40 gear ratio minimum |
| Front | Automatic locking | | | | | |
| Rear | Locking or limited slip differential
3.40 gear ratio minimum | | | | | |
| 16. | Suspension | Axles, springs, and shock absorbers must meet manufacturer's and Federal GAWR requirements for GAWR submitted, heavy duty, Nitrogen gas pressurized shock absorbers
4,500 lbs towing capacity | | | | |
| 17. | Color Paint | White clearcoat | | | | |
| 18. | Other | Operators manual
Locking gas cap
Fuel tank (30.0) gallons, minimum
Light package, under hood & cargo area
Interior reading/map lights
Trailer towing package with wiring harness
Winch, 6,000 lbs minimum, front mounted, after market | | | | |

Item No. 4

SPORT WAGON, FULL SIZE, 2-DOOR, 4-WHEEL DRIVE

- | | | |
|-----|----------------|---|
| 1. | Model | Chevrolet Tahoe, Ford Bronco or equal |
| 2. | Type | 4-wheel drive |
| 3. | Wheelbase | 104" minimum |
| 4. | Engine | 8 cylinder, 4.6 liter minimum, gasoline powered, heavy duty cooling system; coolant recovery system |
| 5. | Transmission | 4 speed automatic overdrive |
| 6. | Transfer Case | 2 speed minimum, part-time 4-wheel drive |
| 7. | Interior | 5 passenger seating capacity with fold-down rear bench seat; standard upholstery, vinyl or cloth, accessory type rubber floor mats; AM/FM radio; CFC free air conditioning package; gauge package; dual side air bags (SRS) |
| 8. | Exterior | 2 door; skid plate; minimum 5" X 7" dual exterior rear view mirrors; factory rustproofing |
| 9. | Bumpers | Heavy duty front and rear |
| 10. | Winch | Front mounted electric winch; 6,000 lb capacity, Warn M-6000 or equal with combo mounting system; 80" of 5/16" galvanized aircraft cable with hook; roller fairlaid, remote control on 12' lead, clutch, battery cables |
| 11. | Steering | Powered with front stabilizer bar |
| 12. | Brakes | Powered |
| 13. | Tires & Wheels | Must meet manufacturer's and Federal GAWR requirements for GVW submitted; on/off highway treads; full size spare and wheel mounted on carrier inside vehicle; jack and wheel wrench |
| 14. | Axles | Front shall include automatic locking hubs; rear shall include locking or limited slip differential |
| 15. | Suspension | Heavy duty with towing package |
| 16. | Color Paint | White, high gloss enamel |
| 17. | Tow Package | Heavy duty with insert and tow ball |
| 18. | Others | Locking gas cap |

Item No. 5

SPORT WAGON, FULL SIZE, 2-DOOR, 4-WHEEL DRIVE

- | | | |
|-----|------------------|---|
| 1. | Model | Chevrolet - Tahoe; GMC - Yukon; Ford - Bronco; Jeep - Cherokee; or equal |
| 2. | Wheel Base | 111 inches minimum
116 inches maximum |
| 3. | Ground Clearance | Front - 9.5 inches; Rear - 8.0 Minimum |
| 4. | Engine | V-8 cylinder gasoline powered
5.7 liters/cu in - minimum
250 horsepower minimum
Heavy duty, radiator, air cleaner system, engine oil cooler |
| 5. | Transmission | 4 speed automatic
2 speed liters/cu in - minimum
Part time 4-wheel drive
Heavy duty transmission cooler |
| 6. | Steering | Power or power assisted |
| 7. | Brakes | Power - power assisted
4-Wheel ABS |
| 8. | 4WD System | Push button type 4-wheel drive activation
Automatic front locking hubs
To include - heavy duty, "Off Road" suspension Pkg.
Protective "Skid Plates" for differentials and transmission |
| 9. | Wheels | 4X4 type 16 inches diameter to provide better ground clearance. Spare tire - full size, mounted under body with jack and wrench |
| 10. | Exterior | Color - white, high gloss enamel, manufacturer's application
Dual mirrors - outside below - eyeline type
Factory tinted glass all windows (deep tinting on rear, side, and back windows)
Rear door - panel type, split 2 doors (easy access and prevent injury to retrieve cargo)
"Brush Guards - Grill Guards" with attached/fully operational 8,000 lb capacity winch system
Bumper - Chrome - front and rear, with rear bumpers with black rubber step pads |

11. Interior
- 5 passenger seating capacity
 - Air conditioning - CFC free
 - AM/FM radio
 - Air bags - drive and right front passenger
 - Standard vinyl or cloth upholstery - dark brown color
 - Floor covering - full embossed black rubber mat
 - Headliner - full length, color, keyed, cloth
 - Power door locks and window system
 - Rear window wiper/washer/defogger system
 - High back support bucket seats with center console
 - Rear bench seat - forward reclining or similar
12. Other
- Operators Manual
 - Locking gas cap
 - Fuel tank, 30 gal.
 - Factory rust-proofing

SPECIAL PROVISIONS

SCOPE

The furnishing and delivering of vehicles specified shall be subject to the Specifications, these Special Provisions and the General Terms and Conditions dated September 1, 1995 and included by reference. Copies of the General Terms and Conditions are available at the State Procurement Office, Room 416, 1151 Punchbowl Street, Honolulu, Hawaii and the DAGS District Office in Hilo, Maui and Kauai.

FEDERAL FUNDS

It is covenanted and agreed upon by and between the parties hereto that this contract shall be construed to be an agreement to pay the total sum bid for items 4 and 5 specified on Offer Form pages OF-3 and OF-4 out of federal funds to be received from the federal government when the federal funds are so received and shall not be construed as a general agreement to pay such amount at all events out of any funds other than those which are received from the federal government.

BIDDER QUALIFICATION

Service Facility. At the time of bidding, bidder shall have an established place of business with reasonable inventory of replacement parts and shop facility for repairing and servicing the vehicles offered. Such facility shall be located on Oahu, the Big Island, Maui or Kauai, as applicable.

If bidder does not have a facility on Oahu, the Big Island, Maui or Kauai, as applicable, he shall arrange with a company on the island to provide the State with repair services, and shall furnish the name and address of this facility in the space provided on the Offer Form. The State reserves the right to inspect bidder's repair and service shop to determine acceptability under this requirement. Failure on the part of the bidder to meet this requirement shall result in rejection of bid.

State License. Chapter 437, HRS, as amended, provides for regulating and licensing of motor vehicle manufacturers and distributors and their branches and representatives, motor vehicle dealers, salesmen, auctions and auctioneers and any other persons engaged in the business of selling or purchasing motor vehicles in the State of Hawaii. Therefore, all prospective bidders who are interested in selling vehicles to the State of Hawaii shall provide proof that they do meet and satisfy the licensing requirement set forth in said statute by listing the license number in the space provided on the Offer Form.

Chapter 437-2(e) provides that, notwithstanding any provisions of Chapter 437, the authority of any State agency to purchase motor vehicles for State use from any dealer licensed under this chapter shall not be limited or conditioned. Any dealer licensed under this chapter may sell vehicles to any State agency notwithstanding section 437-2(b).

"Motor vehicle" includes any vehicle, motor vehicle, or truck, as defined in Sections 249-1 and 249-2, HRS, as amended, except for tractors, trailers and amphibious vehicles.

BID PREPARATION

Offer Form, Page OF-1. Offeror is requested to submit its offer using offeror's exact legal name as registered with the Department of Commerce and Consumer Affairs, if applicable; and to indicate exact legal name in the appropriate space on Offer Form, page OF-1. Failure to do so may delay proper execution of the contract.

Offeror's authorized signature shall be an original signature in ink. If Offer Form, page OF-1, is unsigned or the affixed signature is a facsimile or a photocopy, the offer shall be automatically rejected unless accompanied by other material, containing an original signature indicating the offeror's intent to be bound.

Tax Liability. Work to be performed under this solicitation is a business activity taxable under Chapter 237, Hawaii Revised Statutes (HRS), and if applicable, taxable under Chapter 238, HRS. Vendors are advised that they are liable for the Hawaii General Excise tax (GET) rate. If, however, an offeror is a person exempt by the HRS from paying the GET and therefore not liable for the taxes on this solicitation, offeror shall state its tax exempt status and cite the HRS chapter or section allowing the exemption.

Bid Price. Bid price quoted shall be based on delivery to destination and shall include all other costs and applicable taxes. Bid shall also include, when applicable, costs for installation of accessories, modification of unit, and instructional training in use of vehicle.

Tax Clearance. An **original or certified copy** of a tax clearance issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS) must be submitted with your sealed offer by the due date and time. The tax clearance shall be obtained on the attached two-part **Tax Clearance Application (Form A-6)** that combines DOTAX and IRS tax clearances.

The application may be mailed in or walked in to either the DOTAX or the IRS. The addresses for DOTAX and IRS district offices are listed on Form A-6. There is limited walk-in service at DOTAX Maui and Hawaii district offices, and none on Kauai.

The DOTAX and IRS encourage the use of their mail-in service, in lieu of walk-in service. We recommend that you mail it to DOTAX where it will be processed and forwarded to the IRS. The process should be completed within twenty-one (21) calendar days. Use of the walk-in service may result in waiting in line at both agencies.

For your information, the tax clearance is valid for forty-five (45) days. If the DOTAX approves a tax clearance certificate on one date and the IRS approves it on another date, the 45-day period will begin with the later date. For example:

DOTAX approval stamp date:	7/1/96
IRS approval stamp date:	7/5/96
Tax clearance valid:	7/5/96 to 8/18/96

The tax clearance submitted with your sealed offer must be valid on the solicitation legal ad date or any date thereafter up to the offer due date. A valid tax clearance received with your offer will remain valid for the contract award.

Since this is a new process, however, and a mail-in application is encouraged, we will accept for the purpose of this solicitation a completed SPO Form TEMP B, "Certification for Tax Clearance" in place of the DOTAX Form A-6, if you are unable to obtain a tax clearance by mail in time to include it with your sealed offer. See attached pink NOTICE for the SPO Form TEMP B.

NOTE: The above tax clearance requirement is in addition to the existing requirement for final payment. Refer to the special provisions on INVOICING below for information on the tax clearance requirement for final payment.

Make, Model and Other Information. Bidder must identify on the offer the exact brand or manufacturer name and model number, order number or other identifier of vehicle offered. Failure to do so or the inclusion of remarks such as "as specified" shall be sufficient grounds for rejection of bid.

If additional space is needed to provide complete product identification, bidder may attach a separate sheet to the bid for that purpose. No bidder will be allowed to clarify product identification after bid opening. This is to assure that all bids are submitted under the same conditions with no opportunity for one bidder to have an advantage over any other bidder after exposure of offers. Failure to offer equipment as specified will result in rejection of bid.

Brochures and Specifications Literature. Unless previously submitted to the State Procurement Office, bidder shall submit with the bid current brochures and/or specifications literature. Upon request, bidder shall furnish at his own expense and within five working days from date of State's request, any further information required to determine acceptability of vehicle offered.

Trade-in. Trade-in unit(s), if any, will be available for inspection by interested bidders at each respective location. Bidders shall contact agency indicated herein prior to attending inspection visit.

It shall be the bidder's responsibility to meet with the agency and to inspect the trade-in unit(s) for their general condition prior to bid opening. It shall also be the bidder's responsibility to determine which, if any, of the optional accessories and/or equipment either installed or contained within the trade-in unit are considered a part of the trade-in. Bidders are advised that the condition of the trade-in will be dependent upon continued use of the vehicle until the new vehicle is satisfactorily delivered; vehicle will therefore be subject to normal "wear and tear".

Offer Guaranty. Bid security deposit is not required for this bid.

BID EVALUATION

Bid prices for vehicles with established EPA mileage ratings as listed in the US Dept. of Energy's Fuel Economy Guide, Model Year 1997 shall be evaluated using the following formula:

Evaluated Bid Price = $\frac{60,000}{\text{City EPA Mileage Rating}}$ x \$1.40 + Net Total Bid Price (Oahu)

Evaluated Bid Price = $\frac{70,000}{\text{City EPA Mileage Rating}}$ x \$1.40 + Net Total Bid Price (Neighbor Islands)

In order to determine the exact EPA mileage rating, bidders must furnish the following information on the offer:

- a. manufacturer name and model number
- b. transmission type: M, A, or L
- c. number of speeds
- d. engine size: number of liters & cylinders

METHOD OF AWARD

Award, if any, shall be made to the responsible bidder submitting the lowest Net Total Bid Price or Evaluated Bid Price, if applicable (see "Bid Evaluation" above).

CONTRACT EXECUTION

For contract award totaling \$10,000 or more, the State shall forward a formal contract to the successful bidder for execution. The contract shall be executed by the Contractor and returned within ten (10) days in accordance with Section 3.3 of the General Terms and Conditions. No performance or payment bond shall be required for this contract.

No work is to be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The State of Hawaii is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor prior to official starting date.

QUALITY OF EQUIPMENT

Vehicles furnished under these provisions shall be new and of the best quality of its respective kind, and shall be completely assembled and free from defects which may render them unfit for use. No payment, whether partial or final, shall be construed to be an acceptance of defective work.

Vehicles furnished shall include and comply with all Federal Motor Vehicle Safety Standards. Vehicles furnished shall also comply with the Code of Federal Regulations, Title 40, Part 85: Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines, Environmental Protection Agency.

The State may, at any time and by written order, stop delivery of any vehicle not conforming to these specifications. Such stop order shall not relieve the Contractor of his obligation to complete his contract within the contract time limits nor shall it in any way terminate, cancel or abrogate the contract or any part thereof.

SPECIAL PROVISIONS

DELIVERY

Vehicles furnished under these specifications shall be delivered to the location listed on the OFFER FORM page OF-5. Deliveries shall be made within 150 calendar days from the date the Notice to Proceed is issued. Representatives of both the Contractor and State shall be present at the delivery site for purposes of visual inspection and, if necessary, for instruction in use of equipment.

Prior to delivery, Contractor must contact the State representative listed to coordinate delivery arrangements.

CERTIFICATES REQUIRED

- a. Hawaii Safety Inspection Certificate (in duplicate) and decal;
- b. Application for Registration of Passenger Carrying Motor Vehicle, Form #DF-L-1 (Rev. 1/84) or its latest revision;
- c. Odometer Certificate;
- d. Notarized Certificate of Bill of Sale (not required for Oahu dealerships);

These certificates are essential for the proper registration and licensing of new vehicles. Therefore, acceptance of and payment for the vehicle delivered will not be made without submittal of necessary certificates. The State shall be responsible for registering and licensing of this vehicle; this procedure shall be conducted in the City & County of Honolulu. Contractor shall provide temporary license plates to be used during the interim period prior to acquisition of State of Hawaii license plates.

LIQUIDATED DAMAGES

Refer to Section 6.12 of the General Terms and Conditions. Liquidated damages is fixed at the sum of TEN DOLLARS (\$10.00) for each and every day the Contractor delays in the completion of any item of his contract after the required date of said completion.

DELIVERY EXTENSION

Contractor shall complete delivery within the time allowed by the contract. If Contractor fails to deliver within the time allowed, liquidated damages as specified herein shall apply. However, Contractor will not be held responsible for delays due to reasons beyond his control, provided he submits written notification of such delays prior to the delivery deadline. This notification shall be submitted to the Procurement Officer and shall detail the reasons for the delays and shall include appropriate documentation. No delivery extension will be considered without proper documentation.

INVOICING

Contractor shall submit original and three copies of the invoice to the agency listed on the Offer Form page OF-5. Invoice should reference both the contract number and the Invitation For Bid number.

INVOICING continued.

The tax clearance submitted with your invoice for final payment requires both DOTAX and IRS approvals. The clearance submitted earlier is not acceptable for final payment purposes. You must obtain a new tax clearance from DOTAX and IRS and it must be an original (certified copy is not acceptable), not over 45 days old, with box 3.a. of the **Tax Clearance Application (Form A-6)** completed for a specific contract, purchase order, or job number.

PAYMENT

Section 103-10, Hawaii Revised Statutes (HRS), provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory delivery of goods to make payment. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by Section 103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract, which requires payment within a shorter period or interest payment not in conformance with statute.

WARRANTY

Contractor shall provide full manufacturer's warranty for the vehicle delivered. Warranty period shall be for a minimum of 36,000 miles or three (3) years from date the vehicle is accepted and placed in service, whichever occurs first. Full coverage shall include costs for parts, labor, and any other expenses incurred in performing warranty work. Warranty documents shall be delivered with vehicle and shall detail manufacturer's obligation and warranty procedures.

ADDITIONS AND EXCEPTIONS TO THE GENERAL TERMS AND CONDITIONS

Approvals. Any agreement arising out of this offer is subject to the approval of the Department of the Attorney General as to form, and to all further approvals, including the approval of the Governor, required by statute, regulation, rule, order, or other directive.

Cancellation of Solicitations and Rejection of Offers. The solicitation may be cancelled or the offers may be rejected, in whole or in part, when in the best interest of the purchasing agency, as provided in Sections 3-122-95 through 3-122-97, HAR.

General Terms and Conditions Not Applicable. Sections 2.11 and 2.14 of the General Terms and Conditions which apply specifically to the Request for Proposals method of source selection are not applicable to Invitation for Bids. Also Sections 2.10 and 2.13 which apply specifically to the Invitation for Bids method of source selection are not applicable to Requests for Proposals.

Records Retention. The Contractor and any subcontractors shall maintain the books and records that relate to the Agreement and any cost or pricing data for three (3) years from the date of final payment under the Agreement.